

# HEALTH AND WELLBEING OVERVIEW AND SCRUTINY COMMITTEE

## PRIMARY CARE APPLICATIONS WORKING GROUP

### Terms of Reference of the Primary Care Applications Working Group

#### **Purpose**

The purpose of the Primary Care Applications Working Group is to scrutinise and comment upon applications for variations to primary care services as consultee on behalf of Northumberland County Council's Health and Wellbeing Overview and Scrutiny Committee.

#### **Composition**

The Working Group will consist of four Members of the Health & Wellbeing Overview and Scrutiny Committee, including the Chair and Vice-Chair.

Local Members from areas affected by applications, as well as Officers and applicants or their representatives, will attend meetings as appropriate for business on the agenda.

A standing invite will be offered to HealthWatch Northumberland.

#### **Meetings**

The Working Group will convene as and when business arises.

Provisional dates will be agreed at the first meeting of the Health and Wellbeing Overview and Scrutiny Committee following the Council's Annual Meeting.

#### **Role and Activities**

The Working Group's role and activities will include:

- Acting as consultee for applications referred to the Council by the North East and North Cumbria Integrated Care Board (ICB), NHS England, Northumbria Healthcare, Northumberland County Councillors, or directly by members of the public
- Receiving advice from ICB and Officers
- Gathering evidence from applicants
- Reaching consensus on responses to applications
- Reporting back to the Health & Wellbeing Overview and Scrutiny Committee annually via publication of the Working Group's monitoring report or as required by the Chair of the Health and Wellbeing Overview and Scrutiny Committee.